

Redact-It® for EMC Documentum

Redaction Solutions for Enterprise Content Management

Redact-It® can be integrated with your enterprise content management system to automatically remove sensitive content and privacy information as an effortless part of your business process.

Today's technology makes connectivity and data sharing easier than ever. But with greater connectivity comes an increased risk of misuse of data. Email, high speed internet, social networks and open formats like PDF make it easy to share content anywhere, anytime, even when the information is not meant to be shared. In response, organizations both large and small, across all industries, are implementing redaction technology in their business processes.

Using Redact-It, an organization can protect sensitive content while at the same time give its employees and business partners access to business-critical content.

What is redaction?

Electronic redaction identifies and removes sensitive content from documents and can be manual or automatic. Manual programs are best for handling a small number of documents while automatic programs can be a seamless part of a workflow involving large batches and zone-based redaction. Whether applying manual or automatic redactions, Redact-It is an easy, proven solution which makes electronic redaction quick, accurate and efficient. Best practices for redaction generally include creating a copy of the document in a neutral format (e.g., PDF, TIFF, JPG) while the original remains secure and untouched. Utilizing a neutral format copy for redaction ensures no metadata or hidden content is retained and that the original document is not altered. Because Redact-It completely removes, rather than just covers, the sensitive content, the data cannot be retrieved in any way.

Use Redact-It to:

- Achieve regulatory compliance for information sharing
- Protect your company's proprietary information
- Meet your organization's records management strategies
- Remove privacy information from public records, court documents, insurance, medical or financial records and more
- Batch-process archived/existing documents
- Automatically redact documents for use by organization role as part of your business processes
- Securely share documents anywhere



Redact-It: An effortless part of your business process

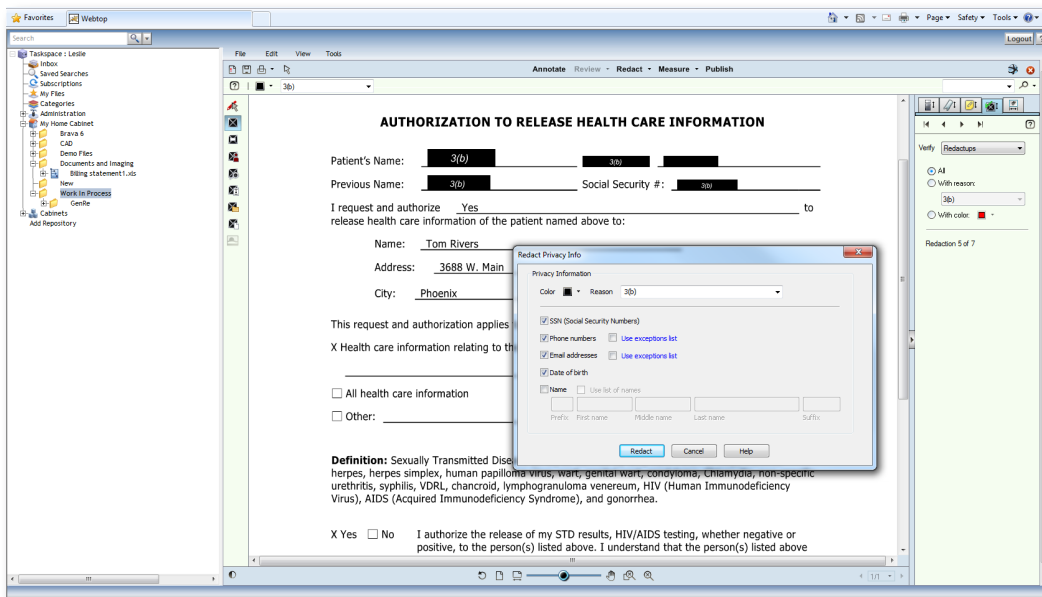
Sensitive content includes:

- intellectual property
- personal information
- account numbers
- financial data
- confidential data

Redact-It is smart redaction software that protects people and business by removing sensitive document information. Redact-It can find and redact content like Social Security numbers, telephone numbers, account numbers, email addresses, etc. Use Redact-It to easily redact sensitive information, then save the redacted file as a new TIFF, PDF or CSF file to your specified enterprise location. Redactions are always performed on a rendition of the source file, so the original is left secure and unaltered. Redact-It keeps a detailed log of everything redacted, when and by whom, and redaction reason codes (exemptions).

Redact-It completely removes redacted content from the output file so your enterprise can confidently move documents through the workflow process knowing that no hidden text, document properties or other metadata is transferred to the redacted file.

IGC offers products for simple desktop redaction, a plug-in for scanning or image capture software and a server-based product for automated, batch redaction.



For more information:

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